

CONTRACT PRICING PROPOSAL		NAME OF OFFEROR		SOLICITATION, CONTRACT, MOD. NO.		LINE ITEM NO.	PAGE OF	
<i>See instructions and footnotes on reverse side. If space is insufficient, attach continuation sheets and follow same format.</i>								
<b>1. DIRECT MATERIAL - DESCRIPTION <sup>1</sup></b>				<b>QUANTITY X</b>	<b>UNIT PRICE</b>	<b>= EST. COST</b>	<b>TOTAL EST. COST</b>	<b>REFERENCE</b>
<b>TOTAL DIRECT MATERIAL FROM ATTACHED CONTINUATION SHEETS</b>								
<b>TOTAL DIRECT MATERIAL</b>								
<b>2. MATERIAL OVERHEAD (RATE _____ % X BASE =)</b>								
<b>3. DIRECT LABOR (Specify Category)<sup>2</sup></b>				<b>EST. HRS X</b>	<b>RATE/HR =</b>	<b>EST. COST</b>		
<b>TOTAL DIRECT LABOR FROM ATTACHED CONTINUATION SHEETS</b>								
<b>TOTAL DIRECT LABOR</b>								
<b>4. LABOR OVERHEAD (Specify Department or Cost Center)<sup>3</sup></b>				<b>O.H. RATE</b>	<b>X BASE =</b>	<b>EST. COST</b>		
<b>TOTAL LABOR OVERHEAD</b>								
<b>5. TRAVEL</b> (If Charged Direct)	<b>DESTINATION</b>			<b>NO TRIPS X</b>	<b>NO. PERSONS</b>	<b>X FARE =</b>		
<b>TOTAL DIRECT TRAVEL FROM ATTACHED CONTINUATION SHEETS</b>								
<b>6. SUBSISTENCE</b> (If Charged Direct)	<b>LOCATION</b>			<b>AVG. STAY X</b>	<b>NO. PERSONS</b>	<b>X RATE =</b>		
<b>TOTAL DIRECT SUBSISTENCE FROM ATTACHED CONTINUATION SHEETS</b>								
<b>7. OTHER DIRECT COSTS (Itemize)<sup>4</sup></b>								
<b>TOTAL OTHER DIRECT COSTS FROM ATTACHED CONTINUATION SHEETS</b>								
<b>8. TOTAL DIRECT COSTS AND OVERHEAD</b>								
<b>9. GENERAL AND ADMINISTRATIVE EXPENSE (Rate _____ % of Cost Element Nos. _____)</b>								
<b>10. ROYALTIES<sup>5</sup></b>								
<b>11. TOTAL ESTIMATED COST</b>								
<b>12. FEE OR PROFIT</b>								
<b>13. FACILITIES CAPITAL COST OF MONEY<sup>6</sup></b>								

## INSTRUCTIONS FOR SUBMISSION OF A CONTRACT PRICING PROPOSAL

1. This form provides a vehicle for the offeror to submit a pricing proposal of estimated and/or incurred costs by contract line item with supporting information adequately cross-referenced, suitable for detailed analysis. Supporting breakdowns must be furnished for each cost element, consistent with offeror's cost accounting system. When more than one contract line item is proposed, summary total amounts covering all line items must be furnished for each cost element. If agreement has been reached with Government representatives on use of forward pricing rates/factors, identify the agreement, include a copy, and describe its nature.
2. As part of the specific information required, the offeror must submit with offeror's proposal, and clearly identify as such, cost or pricing data (that is, data that are verifiable and factual and otherwise as defined at FAR 15.801). In addition, submit with offeror's proposal any information reasonably required to explain offeror's estimating process, including —
  - a. The judgmental factors applied and the mathematical or other methods used in the estimate, including those used in projecting from known data; and
  - b. The nature and amount of any contingencies included in the proposed price.
3. Whenever the offeror has incurred costs for work performed before submission of proposal, those costs must be identified in the offeror's cost/price proposal.
4. There is a clear distinction between submitting cost or pricing data and merely making available books, records, and other documents without identification. The requirement for submission of cost or pricing data is met when all accurate cost or pricing data reasonably available to the offeror have been submitted, either actually or by specific identification, to the Company or an authorized representative. As later information comes into the offeror's possession, it should be promptly submitted to the Company. The requirement for submission of cost or pricing data continues up to the time of final agreement on price.
5. In submitting offeror's proposal, offeror must include an index, appropriately referenced, of all the cost or pricing data and information accompanying or identified in the proposal. In addition, any future additions and/or revisions, up to the date of agreement on price, must be annotated on a supplemental index.
6. By submitting offeror's proposal, the offeror, if selected for negotiation, grants the Company or an authorized representative the right to examine, at any time before award, those books, records, documents, and other types of factual information, regardless of form or whether such supporting information is specifically referenced or included in the proposal as the basis for pricing, that will permit an adequate evaluation of the proposed price.
7. As soon as practicable after final agreement on price, but before the award resulting from the proposal, the offeror shall, under the conditions stated in FAR 15.804-4, submit a Certificate of Current Cost or Pricing Data.

## FOOTNOTES

1. **MATERIALS** - Provide an explanation of the types and quantities of materials being proposed and the basis for pricing (vendor quotes, invoice prices, etc.). For each material purchase over \$100,000, provide a listing by source, item, quantity, price, type of subcontract, degree of competition, and basis for establishing source and reasonableness of price, as well as the results of review and evaluation of subcontract proposals when required by FAR 15.806.  
  
For standard commercial items (items that offeror normally fabricates, in whole or in part, and that are generally stocked in inventory), provide an appropriate explanation of the basis for pricing. If price is based on cost, provide a cost breakdown; if priced at other than cost, provide justification for exemption from submission of cost or pricing data, as required by FAR 15.804-3(e).  
  
For interorganizational transfer at other than cost, explain pricing method used (see FAR 31.205-26).
2. **DIRECT LABOR** - Provide a breakdown of labor hours, rates, and cost by appropriate category, and furnish basis for estimates.
3. **INDIRECT COSTS** - Indicate how offeror has computed and applied offeror's indirect costs, including cost breakdowns, and showing trends and budgetary data, to provide a basis for evaluating the reasonableness of proposed rates. Indicate the rates used and provide an appropriate explanation.
4. **OTHER COSTS** - List all other costs not otherwise included in the categories described above (e.g., special tooling, computer and consultant services, preservation, packaging and packing, spoilage and rework, and Federal excise tax on finished articles) and provide basis for pricing.
5. **ROYALTIES** - If more than \$250, provide the following information on a separate page for each separate royalty or license fee: name and address of licensor; date of license agreement; patent numbers, patent application serial numbers, or other basis on which royalty is payable; brief description (including any part or model numbers of each subcontract item or component on which the royalty is payable); percentage or dollar rate of royalty per unit; unit price of subcontract item; number of units; and total dollar amount of royalties. In addition, if specifically requested by the Company, provide a copy of the current license agreement and identification of applicable claims of specific patents (see FAR 27.204 and 31.205-37).
6. **FACILITIES CAPITAL COST OF MONEY** - When the offeror elects to claim facilities capital cost of money as an allowable cost, the offeror must submit Form CASB-CMF and show the calculation of the proposed amount (see FAR 31.205-10).