

# PROPOSAL TO LEASE SPACE

IN RESPONSE TO  
SOLICITATION NUMBER

DATED

## SECTION I - DESCRIPTION OF PREMISES

1a. BUILDING NAME		2. NUMBER OF FLOORS	3. TOTAL RENTABLE SPACE		
1b. BUILDING ADDRESS			a. GENERAL PURPOSE	b. WAREHOUSE	c. OTHER
			sq. ft	sq. ft	sq. ft
1c. CITY	1d. STATE	4. LIVE FLOOR LOAD	5. MEASUREMENT METHOD	6. TYPE CONSTRUCTION	7. BLDG. AGE
1e. 9-DIGIT ZIP CODE	1f. CONGR. DISTRICT				
		lbs./sq. ft			

## SECTION II - SPACE OFFERED AND RATES

TYPE OF SPACE	FLOOR Full(F)/Partial(P)	RENTABLE SQUARE FEET (a)	COMMON AREA FACTOR*	INITIAL TERM		RENEWAL OPTION	
				SQ. FT. RATE PER YEAR (b)	AMOUNT (a) x (b)	SQ. FT. RATE PER YEAR (c)	AMOUNT (a) x (c)
8. GENERAL PURPOSE							
TOTAL							
9. WAREHOUSE							
<b>10. TOTAL</b>		(a)		(b)		(c)	
11. COMPOSITE SQUARE FOOT RATE PER ANNUM				(10b divided by 10a)		(10c divided by 10a)	

\*The Common Area Factor, to be determined by the offeror, is the percentage of the rentable space not available for exclusive use by tenant.

12.	a. Initial term rate includes: (1) \$ _____ / sq. ft. for operating cost base rate and (2) \$ _____ / sq. ft. for base year taxes.	
	b. Offeror's estimated total buildout cost to prepare the space for Government occupancy \$ _____ and estimated amortization rate for buildout _____ %.	
13.	a. Number of parking spaces for the entire building, which are under the control of the offeror	
	b. Number of parking spaces to be furnished for use by Government employees	
	c. If the parking spaces shown in item 13b above are provided because of local law or regulation requirements, and no charge for parking is intended <span style="float: right;">Mark here <input type="checkbox"/></span>	
	d. If there is to be a charge for Government employees' parking, show the amount that will be charged for each parking space.	

## SECTION III - LEASE TERMS

14. INITIAL LEASE		15. RENEWAL OPTIONS		16. Offer GOOD until AWARD.
a. NO. OF YEARS	b. YEARS FIRM	a. YEARS EACH	b. NO. OF OPTIONS	
17. NUMBER OF DAYS NOTICE REQUIRED FOR GOVERNMENT TO TERMINATE LEASE		18. NUMBER OF DAYS NOTICE REQUIRED TO EXERCISE RENEWAL OPTION		19. Space will be altered in accordance with specifications and delivered within _____ days of award.

20. LIST OF ATTACHMENTS SUBMITTED WITH THIS OFFER (See *solicitation requirements*)

21. ALTERNATES - ADDITIONAL REMARKS OR CONDITIONS WITH RESPECT TO THIS OFFER

**SECTION IV - OWNER IDENTIFICATION AND CERTIFICATION**

22. RECORDED OWNER (Name and address including ZIP code)	23. OWNER OPERATES AS A(N)  INDIVIDUAL          PARTNERSHIP          CORPORATION (Specify State):		
24. OFFEROR (Name and address including ZIP code)	25. OFFEROR'S INTEREST IN PROPERTY  OWNER                  AGENT                  OTHER (Specify):		
26. The Offeror agrees upon acceptance of this proposal by the herein specified date, to lease to the United States of America, the premises described, upon the terms and conditions as specified herein, in full compliance with and acceptance of the aforementioned Solicitation, with attachments.		a. Addendum No.	b. Date Received
27. OFFEROR	a. TYPED NAME AND TITLE		b. TELEPHONE NUMBER (Include area code)
	c. SIGNATURE		d. DATE SIGNED