

COVID-19 RELATED ORNL SITE ACCESS RESTRICTIONS, FACE COVERINGS ON CAMPUS, TPO GUIDANCE, AND TRAVEL RESTRICTIONS FOR WORK PERFORMED UNDER UT-BATTELLE, LLC AGREEMENTS (March 2022)

Updated Site Access Requirements

Effective March 31st, 2022

Subject: Updated Site Access Requirements

Introduction

Oak Ridge National Laboratory (ORNL) continues to monitor the spread of COVID-19, and refine protocols related to on-site activities, particularly as the Laboratory implements on-site work resumption. To that end, the Laboratory is updating Site Access requirements to minimize the chance that COVID-19 is transmitted as our employees, and Laboratory subcontractors continue their return to full-time work status on-site. The below updated Site Access requirements supersede those issued on January 21st, 2022.

Requirements

Face covering requirements: Since the current COVID-19 Community Level is LOW, staff (regardless of vaccination status) do not need to wear a face covering unless in close quarter indoor environments.

Examples: *Inside an elevator with other people within three feet or arm's length, or, inside a vehicle with other people.*

Vaccination Information Form: Since the current COVID-19 Community Level is LOW, Vaccination Information Forms are no longer required as part of the ORNL Personnel Access System (PAS) process to enter the site.

(end of Updated Site Access Requirements)

Updated Travel Restrictions for Work Performed under UT-Battelle, LLC Agreements

March 30th, 2022

Subject: Notice - Travel Restrictions for Work Performed under UT-Battelle, LLC Agreements

Introduction

Due to travel restrictions issued by the Department of Energy (DOE), Oak Ridge National Laboratory (ORNL) is implementing travel restrictions for our subcontractors for both domestic and international travel. These restrictions apply to all nonvaccinated subcontracts where travel is required to execute the work scope. This applies to all agreement types: fixed price, cost reimbursement, time and material, etc.

Requirements

For the reasons stated above, UT-Battelle is issuing the following restrictions for subcontractors:

Seller MUST contact the Technical Project Officer (TPO) of its Agreement if Seller believes its nonvaccinated employee(s) require(s) travel for any Statement of Work (SOW) purpose.

The TPO will work with their Procurement Officer to obtain approval from the Level 1 Manager, Laboratory Director, Chief Financial Officer, and DOE prior to the Seller initiating any travel arrangements for unvaccinated Seller staff.

Seller must have written authorization from the Procurement Officer before traveling any of its unvaccinated staff for any SOW purpose under its Agreement.

If the Seller travels unvaccinated personnel without prior authorization, these costs will be considered unallowable and will not be reimbursed.

Seller shall notify its employees of these travel restrictions, take all necessary measures to identify employees who fit the above criteria, and ensure unvaccinated Seller personnel do not travel without authorization from the Procurement Officer. Contact the TPO for questions related to this Notice. The Seller shall flow this Notice down to all sub-tier contractors who perform work under the SOW.

(end of Updated Travel Restrictions for Work Performed under UT-Battelle, LLC Agreements)