COVID-19 RELATED ORNL SITE ACCESS RESTRICTIONS, FACE
COVERINGS ON CAMPUS, TPO GUIDANCE, AND TRAVEL RESTRICTIONS
FOR WORK PERFORMED UNDER UT-BATTELLE, LLC AGREEMENTS
(July 2022)

Updated Site Access Requirements

Effective July 25th, 2022

Subject: Updated Site Access Requirements

Introduction
Oak Ridge National Laboratory (ORNL) continues to monitor the spread of COVID-19, and refine protocols related to on-site activities, particularly as the Laboratory implements on-site work resumption. To that end, the Laboratory is updating Site Access requirements to minimize the chance that COVID-19 is transmitted while employees and Laboratory subcontractors continue their return to full-time work status on-site. The below updated Site Access requirements supersede those previously issued.

Requirements

Please use the COVID-19 County Data Tracker located at https://covid.cdc.gov to determine coronavirus status for Roane County, where ORNL is located, and follow proper protocols depending on COVID-19 levels.

Low Status
Face covering requirements: If the current COVID-19 Community Level is LOW, staff (regardless of vaccination status) do not need to wear a face covering. Individuals may choose to wear a mask and are welcome to do so.

Vaccination Information Form: If the current COVID-19 Community Level is LOW, Vaccination Information Forms are not required as part of the ORNL Personnel Access System (PAS) process to enter the site.

Medium Status
Face covering requirements: If the current COVID-19 Community Level is MEDIUM, staff (regardless of vaccination status) do not need to wear a face covering. Individuals may choose to wear a mask and are welcome to do so.

Vaccination Information Form: If the current COVID-19 Community Level is MEDIUM, all employees of subcontractors and sub-tier contractors—at any tier—who require access to ORNL, including leased facilities, must be fully vaccinated in accordance with the Centers for Disease Control and Prevention criteria in effect on the requested date of entry – OR – be subject to COVID-19 testing no less than once per week.

Subcontractor and sub-tier contractor employees who are unvaccinated or who decline to disclose their vaccination status will not be permitted access to the site until they are vaccinated or receive a negative COVID-19 test result within 72 hours prior to access and subsequently no less than once per week for the duration of the access requirement. A negative COVID-19 viral test report must contain the person’s name and date of testing. A viral test checks for an active infection with the virus that causes COVID-19. Viral tests can be performed in a laboratory or at a testing site. Two types of viral tests are used: nucleic acid amplification tests (NAATs) and antigen tests.

Subcontractors at each tier must ensure their employees who work on site at ORNL meet these vaccination or testing requirements for the duration of the site access requirement. Subcontractors must ensure any lower tier subcontractors are aware of these updated Site Access Requirements in accordance with the Facilities Access and Badges clause of your subcontract.

High Status
Face covering requirements: If the current COVID-19 Community Level is HIGH, staff (regardless of vaccination status) shall be required to wear a face covering. Seller's staff should have a face covering in their possession prior accessing ORNL.

Face coverings are required indoors unless working alone in an office or similar setting or outdoors when not socially distanced at least six feet from others. The required use of face coverings is not a substitute for social distancing—it is in addition to social distancing and all other health recommendations related to this pandemic.
Vaccination Information Form: If the current COVID-19 Community Level is HIGH, all employees of subcontractors and sub-tier contractors—at any tier—who require access to ORNL, including leased facilities, must be fully vaccinated according to the Centers for Disease Control and Prevention criteria in effect on the requested date of entry – OR – be subject to COVID-19 testing no less than once per week.

Subcontractor and sub-tier contractor employees who are unvaccinated or who decline to disclose their vaccination status will not be permitted access to the site until they are vaccinated or receive a negative COVID-19 test result within 72 hours prior to access and subsequently no less than once per week for the duration of the access requirement. A negative COVID-19 viral test report must contain the person’s name and date of testing. A viral test checks for an active infection with the virus that causes COVID-19. Viral tests can be performed in a laboratory or at a testing site. Two types of viral tests are used: nucleic acid amplification tests (NAATs) and antigen tests.

Subcontractors at each tier must ensure their employees who work on site at ORNL meet these vaccination or testing requirements for the duration of the access requirement. Subcontractors must ensure any lower tier subcontractors are aware of these updated Site Access Requirements in accordance with the Facilities Access and Badges clause of your subcontract.

(End of Updated Site Access Requirements)

Updated Travel Restrictions for Work Performed under UT-Battelle, LLC Agreements

July 11th, 2022

Subject: Notice - Travel Restrictions for Work Performed under UT-Battelle, LLC Agreements

Introduction
Due to travel restrictions issued by the Department of Energy (DOE), Oak Ridge National Laboratory (ORNL) is implementing travel restrictions for our subcontractors for both domestic and international travel. These restrictions apply to all unvaccinated subcontractors where travel is required to execute the work scope. This applies to all agreement types: fixed price, cost reimbursement, time and material, etc.

Requirements
For the reasons stated above, UT-Battelle is issuing the following restrictions for subcontractors:

Seller MUST contact the Technical Project Officer (TPO) of its Agreement if Seller believes its unvaccinated employee(s) require(s) travel for any Statement of Work (SOW) purpose.

The TPO will work with their Procurement Officer to obtain approval from the Level 1 Manager, Laboratory Director, Chief Financial Officer, and DOE prior to the Seller initiating any travel arrangements for unvaccinated Seller staff.

Seller must have written authorization from the Procurement Officer before traveling any of its unvaccinated staff for any SOW purpose under its Agreement.

If the Seller travels unvaccinated personnel without prior authorization, these costs will be considered unallowable and will not be reimbursed.

Seller shall notify its employees of these travel restrictions, take all necessary measures to identify employees who fit the above criteria, and ensure unvaccinated Seller personnel do not travel without authorization from the Procurement Officer. Contact the TPO for questions related to this Notice. The Seller shall flow this Notice down to all sub-tier contractors who perform work under the SOW.

(End of Updated Travel Restrictions for Work Performed under UT-Battelle, LLC Agreements)